

GREAT FUTURES START **HERE.**



BOYS & GIRLS CLUBS
OF MUNCIE

TITLE: Youth Development Professional - Gym & Sports
PROFILE SOURCE: After-School Program
DEPARTMENT: Programs Staff
REPORTS TO: Director of Programs
FLSA STATUS: Americorps, 900 Hour Contract

PRIMARY FUNCTION:

This position is responsible for planning and conducting a varied and exciting athletic, fitness, and sports program, giving informal guidance to members and for maintaining a positive atmosphere in the gym. Must have the ability to plan and conduct athletic games and activities. Must be able to enforce Boys & Girls Club rules and policies in a fair and equitable manner. Run solid programming with members which will improve their overall physical health.

KEY ROLES (Essential Job Responsibilities):

Program Development and Implementation

1. Create an environment that encourages artistic expression:
 - Learn and implement nationally recognized programs while promoting and stimulating program participation.
 - Plan, schedule, and implement the Triple Play program and sports fitness activities for each age group.
 - Monitor programs, services, and activities to ensure the safety of all members.
 - Flexibility when changes need to be made and dealing with a variety of situations.
 - Ensure members understand the rules of all games and are playing them accordingly.
 - Create innovative Gym and outdoor games with a focus on physical fitness.
 - Continually ensure all areas of the Gym are tidy throughout the day and ensure equipment is working and in safe condition.

Communication

2. Attend staff meetings and follow procedures.
3. Excellent communication skills and ability to communicate with staff, parents, volunteers and members.

Supervision

4. Train and supervise the Gym Assistant.
5. Supervise the Gym in its entirety and ensure members are safe while having fun.

ADDITIONAL RESPONSIBILITIES:

1. May participate in special programs and/or events.
2. May be required to drive Club van.

